



ONE-ROOM SCHOOLHOUSE SINCE 1910

10488 N. Skeleton Canyon Rd. / PO Box 16405 Portal, AZ 85632

Phone/Fax: 520/558-2364

E-mail: apacheelementary@gmail.com

Head Teacher: Ms. Loy Guzman

School Board Members:

Teacher's Assistant: Mr. Frank Zepeda

Frank Krentz, President

Business Manager: Mrs. Tamara Winkler

Stefanie Krentz, Secretary

Member

**Minutes of the Apache Elementary
School Board meeting July 3, 2026**

The Apache Elementary School Board met in its regular meeting July 3, 2026. Attending was board members Frank Krentz, and Stefanie Krentz. Head Teacher, Loy Guzman and Tamara Winkler, Business Manager was present at the school.

Preliminary Matter

- a) Mr. Krentz called the meeting to order at 8:12 am.
- b) Mrs. Krentz made the motion to approve board agenda July 3, 2026. Motion was seconded by Mr. Krentz and carried unanimously.
- c) Mr. Krentz led the group in the Pledge of Allegiance to the flag of the United States of America.
- d) Mrs. Krentz made the motion to approve the board minutes of June 9, 2026. Motion was seconded by Mr. Krentz and carried unanimously.
- e) Mrs. Krentz made the motion to approve the special board minutes of June 23, 2026. Motion was seconded by Mr. Krentz and carried unanimously.

I. Public Comments

No public comments.

II. Approve Consent Agenda

- a) Mr. Krentz made the motion to approve the consent agenda, which consisted of Expense Vouchers 2620, 2621, 2622 & 2623, payroll 25, 25.1 & 26. Mrs. Krentz seconded the motion and carried unanimously.

Specific Items of District Business

- a) FY2027 School District Annual Expenditure Budget – Adopt/Vote Mrs. Winkler went over the budget with the school board. Mr. Krentz made the motion to Adopt the FY2027 School District Annual Expenditure Budget. Mrs. Krentz seconded the motion and carried unanimously.
- b) Parent letter Audit 2026 - The board reviewed and discussed the letter to the parents. Mr. Krentz approved the letter and stated for it to just go to the parents. Mrs. Krentz seconded the motion and carried unanimously.
- c) Attorney General Auditor's Report - Ms. Guzman and Mrs. Winkler discussed with the board that there will be some items in the Attorney General Auditor's report that they will have to discuss and vote on at the August board meeting. Two audit recommendations requiring board decisions were identified: one regarding potential parent repayment of transportation costs and another concerning fringe benefits in a teacher's contract, for housing and Business manager contract phone/internet reimbursement.

The board agreed to review historical contract examples and consult with legal counsel before making decisions on these recommendations at the August meeting. Each board member was given a copy of the report. Ms Guzman stated that she will be contacting the school lawyer for advice.

Ms. Guzman discussed scheduling a meeting with Ms. Clay regarding the future of Apache School, which needs to occur to accommodate the auditor's requirements. The meeting will address tuition policies for out-of-district students, with Ms. Guzman needing to research state statutes and trust book policies to determine reasonable tuition amounts. The next auditor meeting is scheduled for November, where progress on these matters will be presented.

- d) Conflict of Interest to be signed by Board members and Staff -
Ms. Guzman discussed creating a PowerPoint presentation on conflict of interest definitions and procedures for board members and staff, which will be presented before a regular meeting rather than as a separate session. Each board member and all staff will need to fill out the form at the beginning of each new school year.
- e) Payment Procedures FY2627 - Resolution Authorizing the Execution of Warrants Between Meetings -
Mr. Krentz made the motion to approved the resolution authorizing the execution of warrants between meetings for fiscal year 26-27, which allows for payment of bills without waiting for board approval at each meeting. Mrs. Krentz seconded the motion and carried unanimously.

III. Requests for future

- Next board meeting will be August 10, 2026 at 5:30 pm. Ms. Guzman mentioned that reports from the teacher, business manager, and governing board would be included on the next agenda.

IV. Adjournment

School board meeting adjourned at 8:47 am

***This draft respectfully submitted July 6, 2026,
By Head Teacher/Admin, Loy Ann Guzman***

DRAFT