



ONE-ROOM SCHOOLHOUSE SINCE 1910

10488 N. Skeleton Canyon Rd. / PO Box 16405 Portal, AZ 85632

Phone/Fax: 520/558-2364

E-mail: apacheelementary@gmail.com

Head Teacher: Ms. Loy Guzman

School Board Members:

Teacher's Assistant: Mr. Frank Zepeda

Frank Krentz, President

Business Manager: Mrs. Tamara Winkler

Stefanie Krentz, Secretary
Member

**Minutes of the Apache Elementary
School Board meeting December 9, 2025**

The Apache Elementary School Board met in its regular meeting December 9, 2025. Attending was board members Frank Krentz, and Stefanie Krentz. Head Teacher, Loy Guzman was present at the school. Tamara Winkler, Business Manager was absent.

Preliminary Matter

- a) Mr. Krentz called the meeting to order at 5:30 pm.
- b) Mr. Krentz made the motion to approve board agenda December 9, 2025. Motion was seconded by Mrs. Krentz and carried unanimously.
- c) Mr. Krentz led the group in the Pledge of Allegiance to the flag of the United States of America.
- d) Mr. Krentz made the motion to approve the board minutes of November 18, 2025, Motion was seconded by Mrs. Krentz and carried unanimously.

II. Reports

a) Head Teacher's Report

Ms. Guzman reported the 2nd quarter ends December 18, Students winter break starts December 18 and students return Monday, January 5, 2026. She stated the Dan Long has the cameras and will install them at the school when he has time. Ms. Guzman said she mailed two thank you donations letter for the cameras and a donation letter was handed to the Douglas Coffee Club for the school sign.

b) Business Manager's Report

Mrs. Winkler was absent for the meeting. Ms. Guzman had provided the board with the following documents for the meeting financial reports, including cash balances, revenue, and expenditures.

c) Governing Board Report

None

III. Public Comments

No public comments.

IV. Approve Consent Agenda

- a) Mr. Krentz made the motion to approve the consent agenda, which consisted of Expense Vouchers 2608 & 2609 and payroll 10 & 11. Mrs. Krentz seconded the motion and carried unanimously.

Specific Items of District Business

- a) Update on the Trust policies: No current policies need to be read and voted on. When the board voted and accepted the Trust policies and procedures the documents were all current and up to date.
- b) Ms. Guzman updated the board with online sealed bid auction. The auction is currently taking place and bids are being placed.

V. Requests for future

- a) Next board meeting Tuesday, January 14, 2025

VI. Adjournment

School board meeting adjourned at 5:37 pm

This draft respectfully submitted December 12, 2025,

By Head Teacher/Admin, Loy Ann Guzman

DRAFT