



ONE-ROOM SCHOOLHOUSE SINCE 1910

10488 N. Skeleton Canyon Rd. / PO Box 16405 Portal, AZ 85632

Phone/Fax: 520/558-2364

E-mail: apacheelementary@gmail.com

Head Teacher: Ms. Loy Guzman

School Board Members:

Teacher's Assistant: Mr. Frank Zepeda

Frank Krentz, President

Business Manager: Mrs. Tamara Winkler

Stefanie Krentz, Secretary
Member

**Minutes of the Apache Elementary
School Board meeting November 18, 2025**

The Apache Elementary School Board met in its regular meeting November 18, 2025. Attending were board members Frank Krentz, and Stefanie Krentz. Head Teacher, Loy Guzman and Tamara Winkler, Business Manager were present at the school.

Preliminary Matter

- a) Mr. Krentz called the meeting to order at 5:30 pm.
- b) Mrs. Krentz made the motion to approve board agenda November 18, 2025. Motion was seconded by Mr. Krentz and carried unanimously.
- c) Mr. Krentz led the group in the Pledge of Allegiance to the flag of the United States of America.
- d) Mrs. Krentz made the motion to approve the board minutes of October 14, 2025, Motion was seconded by Mr. Krentz and carried unanimously.

II. Reports

a) Head Teacher's Report

Ms. Guzman reported on that 2nd quarter will be over December 18, 2025. School Christmas dinner will be Wednesday, December 17 for students, parents, board, school employees and Sheriff Sat Team. Students will be attending their DARE graduation in Lordsburg, Thursday, December 10. Two ladies Jodie and Norma are teaching the students how to knit and crocheting. With the help of Dan Long with the Cochise County Sheriff Sat Team. Dan was able to get three more security cameras donated for the school.

b) Business Manager's Report

Mrs. Winkler presented financial reports, including cash balances, revenue, and expenditures.

c) Governing Board Report

None

III. Public Comments

No public comments.

IV. Approve Consent Agenda

- a) Mr. Krentz made the motion to approve the consent agenda, which consisted of Expense Vouchers 2607 and payroll 8 & 9. Mrs. Krentz seconded the motion and carried unanimously.

Specific Items of District Business

- a) Policies 866 – 875, 876 – 883 board had their 2nd reading. Board voted to approve the policies. Mr. Krentz made the motion to approve policies 866 – 875, 876 – 883. Mrs. Krentz seconded the motion and carried unanimously.
- b) From the Trust – Apache Elementary School Board Policies and Procedures were preview by each board member prior to the board meeting. Mr. Krentz made the motion to approve the documents from the Trust. Mrs. Krentz seconded the motion and carried unanimously.
- c) Ms. Guzman and Mrs. Winkler updated the board with online sealed bid auction. We have the pictures of the bus and a description of the bus was written up and both will be placed on the platform. The date of the action will be November 24, 2025.

V. Requests for future

- a) Next board meeting Tuesday, December 9 2025
- b) Policies 884 – 901 December 2025 first reading
- c) Policies 902 – 916 February 2026 first reading
- d) Policies 866 – 875, 876 – 883 second reading/vote

VI. Adjournment

School board meeting adjourned at 5:51 pm

This draft respectfully submitted November 20, 2025,

By Head Teacher/Admin, Loy Ann Guzman

DRAFT