



ONE-ROOM SCHOOLHOUSE SINCE 19109f

10488 N. Skeleton Canyon Rd. / PO Box 16405 Portal, AZ 85632

Phone/Fax: 520/558-2364

E-mail: apacheelementary@gmail.com

Head Teacher: Ms. Loy Guzman

School Board Members:

Teacher's Assistant: Mr. Frank Zepeda

Frank Krentz, President

Business Manager: Mrs. Tamara Winkler

Dennis Hanisch, Secretary

Dawn Zappone-Dodge, Member

**Minutes of the Apache Elementary
School Board, September 10, 2024**

The Apache Elementary School Board met in its regular meeting September 10, 2024 at 5:30 pm. Attending were board members Frank Krentz, Dennis Hanisch and Dawn Zappone-Dodge. Head Teacher, Loy Guzman and Business Manager, Tamara Winkler.

I. Preliminary Matters

- a) Mr. Krentz called the meeting to order at 5:30 pm.
- b) Mr. Krentz asked for a motion to approve board agenda of September 10, 2024. Mr. Hanisch made the motion and was seconded by Mrs. Zappone-Dodge and carried unanimously.
- c) Mr. Krentz led the group in the Pledge of Allegiance to the flag of the United States of America.
- d) Mr. Krentz asked for a motion to approve the board minutes of August 20, 2024. Mr. Hanisch made the motion was seconded by Mrs. Zappone-Dodge and carried unanimously.

II. Reports

a) Head Teacher's Report

Ms. Guzman stated Mr. Frank Zepeda will be returning back to work September 30. She stated that three people turned in their applications for the bus driving position. Ms. Guzman said that she will be attending a conference in Phoenix September 13. October 3 students will be attending a field trip to the Mesilla Pumpkin Patch in Las Cruces, NM.

b) Business Manager's Report

Mrs. Winkler provided and went over the financial reports. She also stated that she will be attending a vision user group meeting conference in Tucson. Mrs. Winkler stated that the school will be going through a performance audit.

c) Governing Board Report

Mr. Krentz stated that he will find out when the Pathfinder Community Service can come to the school to remove the old rancher fencing next to the school fencing.

III. Public Comments

No public comments.

IV. Approve Consent Agenda

- a) Mr. Krentz made the motion to approve the consent agenda, which consisted of Expense Vouchers 2504 & 2405 and payroll 4 & 5. Mr. Hanisch seconded the motion and carried unanimously.

Specific Items of District Business

- a) School board had their second reading of policy 787 – 800. Mr. Krentz asked the board if they had any questions or concerned with Policy advisory 787 – 800. Board had no questions or concerns. Mr. Krentz made the motion to approve Policy advisory 787 – 800. Mr. Hanisch seconded the motion and carried unanimously.
- b) Mr. Krentz made the motion to approve the bus feeder route for Kelly Brown. Mr. Hanisch seconded the motion and carried unanimously.
- c) Mr. Krentz made the motion to approve Lorie Stoehner as an employee of Apache Elementary School. Ms. Stoehner will be a Sub, pay rate \$130 a day and cleaning the school. \$18 an hour. Mr. Hanisch seconded the motion and carried unanimously.
- d) Ms. Guzman stated to the board that business manager, Mrs. Winkler, had been approved by past school board members to be reimbursed 50% of her personal landline phone and Internet. Mrs. Winkler works from home and uses her landline phone and Internet for school business. Ms. Guzman wanted to bring this information to the current board for them to approve the continue reimbursement to Ms. Winkler. Mr. Krentz made the motion for Mrs. Winkler to continue to be reimbursed 50% of her landline phone and Internet. Mrs. Zappone-Dodge seconded the motion and carried unanimously.

V. Requests for future

- a) Present 301 plan for school year 2024/2025
- b) 2024 Annual Financial Report
- c) Bus and bus driver update

VI. Adjournment

Mr. Krentz made the motion to adjourned the meeting at 6:00 pm, motion seconded by Mrs. Zappone-Dodge and carried unanimously.

***This draft respectfully submitted September 13, 2024,
By Head Teacher/Admin, Loy Ann Guzman***