



**ONE-ROOM SCHOOLHOUSE SINCE 1910**

10488 N. Skeleton Canyon Rd. / PO Box 16405 Portal, AZ 85632

Phone/Fax: 520/558-2364

E-mail: [apacheelementary@gmail.com](mailto:apacheelementary@gmail.com)

Head Teacher: Ms. Loy Guzman

School Board Members:

Teacher's Assistant: Mr. Frank Zepeda

Dean Nelson, President

Business Manager: Mrs. Tamara Winkler

Mike Wolf, Secretary

Bus Driver: Mrs. Anna Grossman

Bus Driver: Ms. Sandra Clarke

**Minutes of the Apache Elementary School Board,  
July 12, 2022 @ 5:30 pm**

The Apache Elementary School Board met in its regular meeting July 12, 2022 at 5:30 pm. Attending at the Apache School were Board Members, Dean Nelson and Mike Wolf, Head Teacher, Loy Guzman and Business Manager Tamara Winkler.

**I. Preliminary Matters**

- a) Mr. Nelson called the meeting to order at 5:30 pm.
- b) Mr. Nelson moved to adopt the agenda of the board meeting of July 12, 2022. Motion seconded by Mr. Wolf and carried unanimously.
- c) Mr. Nelson led the group in the Pledge of Allegiance to the flag of the United States of America.
- d) Mr. Nelson moved to approve board minutes of June 14, 2022 with correction of omission should read "acknowledge the amount of \$16,997.22 being stated by Ms. Guzman." Motion second by Mr. Wolf and carried unanimously.
- e) Mr. Nelson moved to approve board minutes of July 5, 2022. Motion second by Mr. Wolf and carried unanimously.

**II. Reports**

**a) Head Teacher's Report**

Ms. Guzman reported school starts Monday, August 8, 2022.

**b) Governing Board Report**

No reports.

### **III. Public Comments**

No public comments

### **IV. Discussion/Action Items**

#### **Approve Consent Agenda**

- a) Mr. Nelson moved to approve the consent agenda, which consisted of ratification of Expense Vouchers 2218 & 2219. Motion was seconded by Mr. Wolf and carried unanimously.
- b) Mr. Nelson moved to approve ratification of payroll 23, 24, 25, 25.1, and 26. Motion was seconded by Mr. Wolf and carried unanimously. Mr. Nelson moved to reject payroll 23.1 motion was seconded by Mr. Wolf and carried unanimously.

#### **Specific Items of District Business**

- a) FY 2122 301 monies payout. Mr. Nelson moved to approve, motion was seconded by Mr. Wolf and carried unanimously.
- b) FY2223 Payment Procedures Mr. Nelson moved to accept, motion was seconded by Mr. Wolf and carried unanimously.
- c) Add Katherine Dickerson to vendors list. Mr. Nelson moved to accept, motion was seconded by Mr. Wolf and carried unanimously.
- d) Esser II – Payment and playground. Mr. Nelson moved to tabled, motion was seconded by Mr. Wolf and carried unanimously.
- e) Public Statement – There were payouts to five staff members amounting to \$20,115.42 ranging from \$1,019.44 to \$8,918.80 and that district policies were not followed. This governing board condemns the action and has conducted an inquiry into the matter. The funds were covered by a federal grant so the district suffered no tangible loss, therefore, recovery of said funds will not be pursued by this governing board. We, however, reserve the right to join with federal authorities to recover the funds should they ever deem to do so. The governing board has implemented stricter safeguards and clarified district protocols. We are confident this type of activity will not occur again. Mr. Nelson moved to approve as amended, motion was seconded by Mr. Wolf and carried unanimously.

### **V. Requests for future agenda items**

None

### **VI. Adjournment**

Mr. Nelson adjourned the meeting at 6:16 pm.

*This draft respectfully submitted July 14, 2022,  
By board secretary, Mike Wolf*