



**ONE-ROOM SCHOOLHOUSE SINCE 1910**

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**Head Teacher: Ms. Loy Guzman**

**School Board Members:**

**Teacher's Assistant: Mr. Frank Zepeda**

**Dean Nelson, President**

**Business Manager: Mrs. Tamara Winkler**

**Maurine Joens, Secretary**

**Bus Driver: Mrs. Anna Grossman**

**Mike Wolf, Member**

**Minutes of the Apache Elementary School Board, December 8, 2020,  
5:30 pm, conducted through Zoom on-line meeting site**

The Apache Elementary School Board met in its regular meeting December 8, 2020, 5:30 pm, and was conducted through the Zoom on-line meeting site. The meeting was held electronically due to the COVID-19 virus pandemic. Attending at the Apache School were Board Members, Dean Nelson and Mike Wolf, and Head Teacher, Loy Guzman. Attending on-line were Board Member, Maurine Joens, and Business Manager, Tamara Winkler. Mr. Nelson stated that if anyone was attending on-line and had a question or comment, to send it to the website for the Public Comment section of the meeting.

**I. Preliminary Matters**

- a)** Mr. Nelson called the meeting to order at 5:30 pm.
- b)** Mr. Nelson moved to adopt the agenda of the December 8, 2020, board meeting. Motion seconded by Mr. Wolf and carried unanimously.
- c)** Mr. Nelson led the group in the Pledge of Allegiance to the flag of the United States of America.
- d)** Mr. Nelson moved to approve the minutes of the November 10, 2020 board meeting. Motion seconded by Mrs. Joens and carried unanimously
- e)** Mr. Nelson moved to correct the minutes of the October 13, 2020, meeting correcting the statement that motion was made and carried to approve the minute of the October 13, 2020, meeting to read that motion was made and carried to approve the minutes of the September 8, 2020, meeting.

## **II. Reports**

### **a) Head Teacher's Report**

Ms. Guzman reported that the first semester was winding down and the students would get out of school for the holidays December 17 and have a celebration and gift exchange on December 15. There was a \$100 donation with another \$100 donation coming. Gov. Ducey and the Arizona Dept. of Health have mandated that for eighteen months anyone in the school building or on the bus must wear a mask. It students are six feet away from others outside a mask is not required. Anyone on the campus must wear a mask.

### **b) Superintendent's report**

No report.

### **c) Business Manager's Report**

Ms. Winkler displayed and discussed the Cash Balance, Expenditure Budget Balance, and Revenue Reports.

### **d) Governing Board Report**

No reports.

## **III. Public Comments**

There was no one attending the meeting on-line and thus no public comments.

## **IV. Discussion/Action Items**

### **Approve Consent Agenda**

Mr. Nelson moved to approve the consent agenda items which consisted of Ratification of Expense Voucher 2016 and Payroll vouchers 10 and 11. Motion seconded by Mr. Wolf and carried unanimously.

### **Specific Items of District Business**

- a)** Mr. Nelson asked Ms. Guzman if she preferred having her Administrative Evaluation in Executive or Open Session. Ms. Guzman said that she would have her evaluation in Executive Session. Mr. Nelson said that Ms. Guzman would be Present for the entirety of the discussion. Mr. Nelson moved that the Board go into Executive Session for the purpose of the Administrative Evaluation. Motion seconded by Mrs. Joens and carried unanimously. The Board adjourned into Executive Session at 5:38 pm. Mr. Nelson moved that the Board reconvene in Open Session at 5:48 pm.
- b)** Mr. Nelson conducted the Board Self-evaluation. It was determined that none of the board members had noted any "need improvement" or "unsatisfactory" items on the Board Self-evaluation form. Board Members gave items they felt could be major problems the Board could face. No Board members knew of any weaknesses they knew of in the school system. The Board members gave their lists of major accomplishments made by the school system in the past year. The evaluation was conducted using the Arizona School Boards Association Policy BAA-E form.

**V. Requests for future agenda items**

- a) Election of board officers

**VI. Adjournment**

Mr. Nelson moved to adjourn the meeting. Motion seconded by Mr. Wolf and carried unanimously. The meeting adjourned at 6:00 pm.

*This draft respectfully submitted December 11, 2020, by  
board secretary, Maurine Joens*

