



ONE-ROOM SCHOOLHOUSE SINCE 1910
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E-mail: apacheelementary@gmail.com

Head Teacher: Ms. Loy Guzman
Teacher’s Assistant: Mr. Frank Zepeda
Business Manager: Mrs. Tamara Winkler

School Board Members:
Dean Nelson, President
Maurine Joens, Secretary
kmajji@vtc.net
Mike Wolf - Member

**Minutes of the Apache Elementary School Board, May 12, 2020,
5:36 pm, conducted through Go to Meeting on-line website**

The Apache School Board met in its regular meeting May 12, 2020, at 5:36 pm, and was conducted through Go to Meeting on-line website. The meeting was held electronically due to Arizona restrictions on travel and gathering due to the COVID-19 virus pandemic. Attending at Apache School were Board members Dean Nelson and Mike Wolf and Head Teacher, Loy Guzman. Board member Maurine Joens and Business Manager Tamara Winkler attended telephonically.

I. Preliminary Matters

- a) The meeting was called to order by President Dean Nelson.
- b) Mr. Nelson moved to adopt the agenda of the May 12, 2020, meeting. Motion seconded by Mr. Wolf and carried unanimously.
- c) Mr. Nelson led the Pledge of Allegiance to the flag of the United States of America.
- d) Mr. Nelson moved to accept the minutes of the April 14, 2020, board meeting with a correction stating that the 3-year contract mentioned in Specific Items of District Business, item c, was only extended to the Head Teacher/Administrator and not to the Business Manager, Classroom Aide, and Bus Driver. Motion seconded by Mrs. Joens and carried unanimously.

II. Reports

- a) **Head Teacher’s report**
Ms. Guzman reported that she has taken the last packets of school work to the students and testing yet, perhaps she will do it through Zoom. There are currently 9 students enrolled.
- b) **Superintendent’s Report**
Ms. Guzman reported that the state reports have been completed and submitted and that Cool Dream out of Sierra Vista will be coming to install window protection.

c) Business Manager Report

Mrs. Winkler reviewed the April Expenditure, Revenue, and Cash Balance Reports.

d) Governing Board Report

There were no governing board reports.

III. Public Comments

Mr. Nelson stated that there were no members of the public at the school building and that Ms. Guzman would check to see if any comments were posted on-line. Mr. Nelson paused for a few minutes to give members of the public time to post messages. No messages were posted.

IV. Discussion / Action Items

Approve Consent Agenda

Mr. Nelson moved to approve the consent Agenda which consisted of ratification of Expense Vouchers 2011 and 2012 and Payroll Vouchers 20, 21, and 22. Motion seconded by Mr. Wolf and carried unanimously.

Specific Items of District Business

- a) Mr. Nelson moved to amend the AES Prop 301 Plan FY19/20 as presented by Ms. Guzman. This is to comply with state requirements for school closures due to the COVID-19 pandemic. Motion seconded by Mrs. Joens and carried unanimously.
- b) Mr. Nelson moved that the forest fees letter be approved and that the \$24,345.87 from the forest fees be used for the 13 specified items. Motion seconded by Mike Wolf and carried unanimously. The letter is to Ms. Jacqui Clay, County School Superintendent, approving the forest fees and submitting plans for use of the forest fees.
- c) Mr. Nelson moved that the FY19/20 Expenditure Budget revision #1 be accepted as prepared. Motion seconded by Mrs. Joens and carried unanimously.
- d) Discussion was held concerning the eventuality of the state school closures due to COVID-19 pandemic continuing into the 2020/2021 school year.

V. Requests for future agenda items

There were no requests.

VI. Adjournment

Mr. Nelson declared the meeting adjourned at 6:00 pm.

This draft respectfully submitted May 13, 2020, by board secretary, Maurine Joens.