

Apache Elementary School

Serving the educational needs of children K-8

ONE-ROOM SCHOOLHOUSE SINCE 1910

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Head Teacher: Ms. Loy Guzman
Teacher's Assistant: Mr. Frank Zepeda
Business Manager: Mrs. Tamara Winkler

School Board Members:
Maurine Joens, President
kmajji@vtc.net
Dean Nelson, Secretary
Alicia Davidson, Member
info@ddgambleguestlodge.com

Minutes of May 8, 2019 Regular School Board Meeting

I. Preliminary Matter

- A. Meeting called to order at 5 p.m. by Board President Mrs. Joens. In attendance were all board members along with Ms. Guzman, Head Teacher, Mrs. Winkler, Business Manager, and three members of the public.
- B. Roll call by President, Mrs. Joens. All board members present along with Ms. Guzman, Head Teacher, Mrs. Winkler, Business Manager, and three members of the public.
- C. Pledge of Allegiance to the United States of America led by President, Mrs. Joens.
- D. Motion to adopt agenda for May 8 2019 board meeting by Mrs. Davidson, second by Mr. Nelson, approved unanimously.
- E. Motion to approve minutes of April 10, 2019 board meeting by Mrs. Davidson, second by Mr. Nelson, approved unanimously.
- F. Motion to approve consent agenda by Mrs. Davidson, second by Mr. Nelson, approved unanimously.

II. Public Comments

No public comments

III. Head Teacher Report

- A. AIMS and AZ Merit tests taken, results not back.

- B. Parents brought food and appreciation cards for staff and teacher as a surprise on May 7, 2019, Teacher Appreciation Day.
- C. Ms. Guzman will apply for grants to expand playground equipment.
- D. May 22, 2019 scheduled end of year celebration, Ms. Guzman will provide meat for barbeque with rest of food being potluck. Time will be from 3-6 p. m.
- E. Ms. Clay, County Superintendent, delighted to hear about parents forming club.
- F. Ms. Clay renewed Internet program Odysseyware which will be available to the students.

IV. Business Manager Report

- A. Reports for month of April 2019 showing revenue, expenditures and cash balances all presented and highlights provided. All accounts within budget guidelines.

V. Board Member Report

None

VI. Discussion / Action Items

- A. Budget revision presented by Mrs. Winkler.
- B. First reading of new Administrative Evaluation form.
- C. Discussion whether to modify current form BEDH-E. Motion to keep current form as is by Mr. Nelson, second by Mrs. Davidson, motion carried unanimously.
- D. Mrs. Davidson suggests Item G be considered at this point, Mrs. Joens agrees. Aligning our Board Meeting agenda with Policy BEDB discussion ensues with motion to change current agenda form to be in compliance with Policy BEDB by Mrs. Joens, second by Mr. Nelson, motion carried unanimously.
- E. Motion to add Nolberto Rascon and Adriana Rascon to vender list by Mr. Nelson, second by Mrs. Joens, motion carried unanimously.
- F. Ms. Guzman reported that emergency services plan is 75% in place. Mrs. Davidson requested that she be able to look at plan, Ms. Guzman said to schedule day and time to come to school for viewing.
- G. Mrs. Joens reported that training workshops held on April 13, 2019 and May 4, 2019 in Bisbee were beneficial and suggested board members review section K of ASBA Policies.
- H. See Item D above.
- I. Discussion on changing day and time of monthly Board Meetings. Motion for the second Tuesday of each month and the time to be at 4:30 p.m. made by Mrs. Davidson, second by Mrs. Joens, both voting yes, Mr. Nelson voting no, motion carried.

VII. Items for Next Agenda- June 11, 2019

- A. ASBA Training Workshop of May 4, 2019 review.
- B. Second reading of Administrative Evaluation Form.

VIII. Adjournment

- A. Motion to adjourn by Mrs. Davidson, second by Mrs. Joens, approved unanimously.

This draft respectfully submitted May 12, 2019 by board secretary, Dean Nelson.