

Apache Elementary School

Serving the educational needs of children K-8

ONE-ROOM SCHOOLHOUSE SINCE 1910

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Head Teacher: Ms. Loy Guzman

School Board Members:

Teacher's Assistant: Mr. Frank Zepeda

Maurine Joens, President

Business Manager: Mrs. Tamara Winkler

kmajji@vtc.net

Dean Nelson, Secretary

Alicia Davidson, Member

info@ddgambleguestlodge.com

Minutes of April 10, 2019 Regular School Board Meeting

I. Preliminary Matter

- A. Meeting called to order at 5 p.m. by Board President Mrs. Joens. In attendance were all board members along with Ms. Guzman, Head Teacher, Mrs. Winkler, Business Manager, and three members of the public.
- B. The Pledge of Allegiance to the flag of the United States of America led by Mrs. Joens.
- C. Motion to approve agenda of April 10, 2019 board meeting made by Mrs. Davidson, second by Mr. Nelson, approved unanimously.
- D. Motion to approve minutes of March 13, 2019 board meeting by Mr. Nelson, second by Mrs. Joens, approved unanimously.
- E. Motion to approve consent agenda by Mrs. Davidson, she then asked about #4, which is the 301 payout checklist, documentation. Mrs. Winkler and Ms. Guzman explained process, second by Mr. Nelson, approved unanimously.

II. Public Comments

- A. Mr. Ken Joens stated he had received two e-mails that were improperly sent and that if there was a third he was prepared to go to the Attorney General.

III. Head Teacher Report

- A. Students making excellent progress memorizing mandated statement from the Constitution of the United States said in conjunction with the Pledge of Allegiance to the United States of America.
- B. Mrs. Barbara Miller had come to the school to instruct the students on the planting of plants.
- C. April 29, 2019 school field trip to Portal Library for further planting seminar.
- D. School in midst of merit testing, going well so far.
- E. Thank you note from Gallery Board in Rodeo read from the March 29, 2019 field trip when the student wreath projects had been donated to the gallery.
- F. April 25, 2019 field trip sponsored by Friends of Cave Creek.
- G. Student parents are forming club with plans to participate in planning and hosting end of school year celebration, outside beautification of school yard, a booth at the April 27, 2019 Arts Sale in Rodeo, a float in the Fourth of July Rodeo Parade.

IV. Business Manager Report

- A. Reports for month of March 2019 showing revenue, expenditures and cash balances all presented and highlights provided. All accounts within budget guidelines. Mrs. Joens asked about gift and donation monies. Mrs. Winkler explained that all receipts for all monies are shown to board and that special accounts are used according to the designation of the donor. Gifts and donation funds are used for books and school supplies with extracurricular activities funds used for field trips.

V. Board Member Report

None

VI. Discussion / Action Items

- A. Board tasks and procedures. Point of order by Mr. Nelson citing improper procedure regarding policy matters, Mrs. Joens, President, concurred.
- B. Ms. Guzman informed us she had signed the one year contract.
- C. Motion to table discussion until next board meeting on ASBA Administrative evaluation form, second by Mrs. Joens, in favor Mrs. Joens and Mr. Nelson, opposed Mrs. Davidson, motion carried.
- D. Motion to approve Continuing Resolution for Investment of Funds by Mrs. Davidson, second by Mr. Nelson, approved unanimously.

VII. Items for Next Agenda- May 8 2019

- A. Budget revision
- B. ASBA Administrative evaluation form
- C. Modify ASBA BEDA-E
- D. Status of emergency services plan
- E. Report of Governing Board Regional Training workshop held April 13, 2019

VIII. Adjournment

- A. Motion to adjourn by Mrs. Davidson, second by Mr. Nelson, approved unanimously.

This draft respectfully submitted April 12, 2019 by board secretary, Dean Nelson.