



ONE-ROOM SCHOOLHOUSE SINCE 1910

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E-mail: apacheelementary@gmail.com

Head Teacher: Ms. Loy Guzman

School Board Members:

Teacher's Assistant: Mr. Frank Zepeda

Maurine Joens, President

Business Manager: Mrs. Tamara Winkler

kmajji@vtc.net

Dean Nelson, Secretary

Alicia Davidson, Member

info@ddgambleguestlodge.com

Minutes of March 13, 2019 Regular School Board Meeting

I. Preliminary Matters

- A. Meeting called to order at 5p.m. by Board President Mrs. Joens.
In attendance were all board members along with Ms. Guzman, Head Teacher, Mrs. Winkler, Business Manager, and two members of the public.
- B. The Pledge of Allegiance to the flag of the United States of America led by Mrs. Joens.
- C. Mr. Nelson moved to adopt the agenda for March 13, 2019. Mrs. Joens seconded the motion. Motion carried unanimous!
- D. Mr. Nelson amended minutes of January 9, 2019 meeting to include the nomination of Mr. Nelson by himself for secretary that was seconded by Mrs. Joens and then voted in by board. Mrs. Davidson moved to approve amended minutes, Mrs. Joens seconded. Motion carried unanimously.
- E. Mrs. Davidson moved to table item 1. of consent agenda as records for that we're not available. Mr. Nelson seconded and motion carried unanimously. Mrs. Davidson moved to approve consent agenda items 2. and 3. Mr. Nelson seconded and motion carried unanimously.
Mrs. Davidson requested that her report, item V. on the agenda be deleted for time constraint reasons, Mrs. Joens agreed.

II. Public Comments

There were no public comments.

III. Head Teacher Report

A. Ms. Guzman, teacher aide Frank and Mrs. Davidson had attended seminar superintendent Ms. Clay had put on and found it mostly beneficial.

B. School currently on spring break.

C. Parents have expressed interest in starting a PTO.

D. Highway signs for school zone have been put up.

E. Field trip to Tombstone went very well. Children spent about 8 hours learning colorful history of the town.

F. Art Gallery in Rodeo has invited school to spring show which will include the making of wreaths by the students.

G. AZMerit testing for 5 of the students to take place 2nd week in April.

H. The local pecan orchard has donated 10 saplings to the school and have planted 6 with 4 to be planted soon.

IV. Business Manager Report

A. Environmental organization AHERA has been called to schedule inspection.

B. Statement of Assurance for teacher evaluation system status (A.R.S. 15-952 and 15-537) has been turned in by Mrs. Winkler.

C. Itemized financial reports for January and February presented and all areas within budget.

D. State operational efficiency budget report provided to board for cost per student comparison to comparable schools within state.

E. The Arizona Department of Education analysis and calculation of fiscal year 2018 found that Apache Elementary District has budget balances for maint. and operations(001) and unrestricted capital(610).

V. Board Member Report

None as per request above. (I. E)

VI. Discussion/ Action Items

A. Head teacher administrative evaluation. Mrs. Joens asked Ms. Guzman if she desired evaluation to be in open session or executive session. Ms. Guzman chose executive session. Mr. Nelson moved the board go into executive session, Mrs. Davidson seconded motion, motion carried unanimously. Members of the public and Mrs. Winkler retired to room in rear of building.

Executive session held.

Motion to open public meeting by Mrs. Davidson, second by Mr. Nelson motion carried unanimously.

B. Ms. Guzman and Mrs. Winkler submit revised Prop. 301 plan. Mrs. Davidson asked why there were revisions and it was explained that certain verbiage in section B was changed. Motion to accept revised Prop. 301 plan by Mrs. Joens, second by Mrs. Davidson, motion carried unanimously.

C. School calendar for 2019/2020 explained by Ms. Guzman. Motion to accept by Mr. Nelson, second by Mrs. Davidson, motion carried unanimously.

D. Ms. Guzman and Mrs. Winkler submitted pay scales for each staff person of Apache School. Mrs. Davidson asked why no raise for custodian and the opinion there should be a raise, questioned the raise for the bus driver and the opinion that position pay already highest in the state. Ms. Winkler explained increase for the bus driver was only for the standby rate so that it would be in compliance with federal minimum wage requirements. Mrs. Joens and Mr. Nelson both expressed that these increases not result in a tax increase of any kind. Mrs. Winkler could not guarantee no increase given the complex nature of tax revenue year to year but felt we could stay within our budget. Motion to approve by Mrs. Davidson, second by Mrs. Joens, motion carried unanimously.

E. Mrs. Winkler's contract presented.

Mr. Nelson proposes the contract for head teacher and superintendent be offered as a multi-year. Ms. Guzman asked if she would prefer a multi-year if it could be offered, she said yes she would. Much discussion followed by search through statutes to determine if such an offer needs to be tied to the performance evaluation to be given soon.

At this point Mrs. Davidson needs to leave meeting. Mrs. Davidson requests that future drafts of minutes and agendas be electronically transmitted to her before

same are posted publicly. Mrs. Joens quotes statute as to the delivery of materials prior to board meetings and that those requirements had been met. Mrs. Davidson reply was to say she resented not getting information prior to public posting. Mrs. Davidson leaves at 6:09 p.m.

E. Continued: After time spent researching statutes it appears more time is necessary to have all the facts before offer of multi-year contract. Motion to table contract for Ms. Guzman until April board meeting by Mr. Nelson, second by Mrs. Joens, motion carried unanimously.

F.&G. Motion to approve Carl Uterhardt as vender for teacher evaluation as per A.R.S. 15-537 made by Mrs. Joens, second by Mr. Nelson, motion carried unanimously. Mrs. Winkler will contact Mr. Uterhardt.

H. Minutes to be marked "draft" before they are approved at subsequent board meeting.

I. Quick review of tasks and procedures of board.

J. School Facilities Board will help with new flooring in schoolbuilding after reviewing estimates submitted by contractors.

K. Mrs. Joens, Mrs. Davidson and Ms. Guzman plan to attend school board training seminar #2 this coming May 4, 2019.

L. Mrs. Joens reports that House Bill 2077 is dead.

M. Review of ASBA calendar finds Apache School is in compliance.

VII. Items for next agenda- April 10, 2019.

A. Multi-year contract for Ms. Guzman.

B. Changes on administrator evaluation form.

VIII. Motion to adjourn by Mrs. Joens, second by Mr. Nelson, motion carried unanimously.

This draft respectfully submitted March 16, 2019 by board secretary, Dean Nelson.