

ONE-ROOM SCHOOLHOUSE SINCE 1910



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Head Teacher: Ms. Loy Guzman  
Teacher's Assistant: Mr. Frank Zepeda  
Business Manager: Ms. Tamara Winkler

School Board Members:  
Alicia Davidson, President

[info@ddgambleguestlodge.com](mailto:info@ddgambleguestlodge.com)

Maurine Joens, Secretary  
[kmajj@vtc.net](mailto:kmajj@vtc.net)  
Jennifer Racicot, Member

[jennifer@labuenavidafarm.com](mailto:jennifer@labuenavidafarm.com)

**\*Amended Oct. 10, 2017 – 9:00am**  
**October 11, 2017- 6:30 pm**  
**REGULAR SCHOOL BOARD MEETING**  
**NOTICE AND AGENDA**

You are requested to turn off your cell phones during this meeting. Thank you  
(Agenda is subject to change 24 hours prior to a scheduled meeting.)

*Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Apache Elementary School District Board of Education and to the general public that the Apache School District Board of Education will hold a meeting open to the public on Oct. 11, 2017 beginning at 6:30 pm at the Apache Elementary School. Pursuant to A.R.S. §38-431.03 (A)(3) the Board may vote to move into executive session at any time in order to consult with the Board's attorney in person or via telephonic conference call on any matters listed on the agenda. (Executive session is not open to the public).*

**I. PRELIMINARY MATTERS**

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- E. Adopt the agenda of Oct. 11, 2017 board meeting
- \* F. Approve Consent Agenda
  - 1. Payroll vouchers 5 and 6
  - 2. Expense voucher 1804

**PUBLIC COMMENTS** (as per board policy BEDH, comments shall be limited to 3 minutes)  
(The president may allow individuals from the public to address the Board.)

Comments shall be limited to education related issues on items that do not appear

*on this agenda or for which no public hearing has been held and limited to issues which are under the jurisdiction of the governing board. The Board shall not discuss or take legal action on matters raised during an open call to the public unless the matter are properly noticed for discussion and legal action on the current agenda, but may instruct the Head Teacher to schedule discussion at a later date. At the conclusion of the open call to the public, individual members of the Governing Board may respond to criticism made by those who have addressed the Board, may ask staff to review a matter or may ask that a matter be put on a future agenda. Note: Any individual desiring to address the Board*

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*shall complete a form (Request to Address Board) and give this form to the Head Teachert before the meeting begins. Personal attacks upon Board Members, staff personnel, or other persons in attendance or absent by individuals who address the Board are discouraged. Presenters are cautioned that statements or representations concerning others that convey an unjustly unfavorable impression may subject the presenter to civil action for defamation. Policies KE, KEB, KEC, and KED are provided by the Board for disposition of legitimate complaints, including those involving individuals. “Call to the Public” is not an open discussion with the Board and Superintendent.*

## **II. Board Member Reports**

- Mrs. Racicot- Need to update some instructional materials as part of district goals  
Inquire as to AZ state calendar for textbook adoption
- Mrs. Joens - Process used to raise local taxes – questions to business manager  
Placement of Policy Bridge on Apache website
- Mrs. Davidson-Administrative evaluation information learned at ASBA conference Oct. 2. Evaluation of administrator is to be done at a minimum annually and may be done as often as quarterly.

## **III. Head Teacher Report**

- “Alice” training
- State of curriculum as requested at Sept. 12, 2017 board meeting
- State of student assessment plan as requested at Sept. 12, 2017 board meeting
- DARE program update
- Open House plans and needs

## **IV. Business Manager Report**

- a) Use of prisoner labor update as requested at Sept. 12 board meeting
- \* b) Financial Report background information

## **V. DISCUSSION/ACTION ITEMS**

The Board will discuss and may choose to take action on any item listed below.

1. **First Reading** of 14 policies revised as listed herein:

a) Amend **BEDH-E (c)** Public Participation at Board Meetings to read:

3<sup>rd</sup>. Paragraph: “Any individual will be allowed to address specific items on the agenda at the time specified on the agenda during the meeting. The board president may rearrange agenda items as needed.”

b) Policies 584, 585, 586: Student transportation in private vehicles, business and personnel transportation services, collection of money & student wellness (**EEAG, EEAG-R, EEB, EFDA, JL**)

c. Policy 601 **SB 1214: Student Accountability System:** requires notifying a parent of policies regarding the use of technology & the internet while at school. IJNDB-E is an Electronic Information

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Service user agreement that requires a parent or guardian to give permission for a student to use electronic information services.

**School Districts that do not currently include IJNDB-E or**

**an**

**alternative document must do so.**

**IJNDB-E** : Electronic Information Services User Agreement

This form must be duplicated for every computer user and parents to sign.

d. Policies 589, 590, 591, 595, 596, 597, 598, 599, 600

\* 2. **Accept as presented:** FY1617 AFR - See AFR Info. template (attachment A),

**VI. Information and Discussion Items (no action will be taken)**

1. Emergency Response Plan-Mrs. Guzman contacting Trust for update  
Who will design this?

Date/deadline for submission to board & community for discussion/approval

2. Strategic Plan – Incorporate strategic, measurable, attainable, relevant, and time-wise **goals**- committee may work with Jacqui Clay's office on this process.

Include Mission/Vision statements for Apache School as submitted by Mrs. Racicot

Provide Sign-up sheet at Open House for community members to sign up for committee to work on Strategic Plan

3. Establish a committee to work on instructional and student assessment goals exclusively as this appears to be a high priority area for our school.

## **VII. Items for Next Agenda – Nov. 7, 2017**

### **VIII. Upcoming Events**

- **Oct. 16, 2017: Open House**
- **Nov. 7, 2017: next regular school board meeting at 6:30pm**

### **VIX. ADJOURNMENT**

*(The District does not exclude any disabled person from participation in services, programs or activities or discriminate against any qualified person with a disability. Any disabled person who has an inquiry regarding accessibility or who needs an accommodation should notify the District Superintendent's Office in advance of the scheduled Board meeting)*

*Certification of posting:*

*I, Alicia Davidson, certify that this notice of public meeting, prepared pursuant to A.R.S. 38-431.02, was posted on the 5th day of October 2017. Amended Agenda posted Oct. 10 at 10:00am.*

*Alicia Davidson, Board President*

**AGENDA ITEM # 2**

Attachment A

**SUBJECT:**

**SUBMITTED BY:** Tamara Winkler – Business Manager

**DATE: 09/27/2017**

**BACKGROUND INFORMATION:**

By October 15<sup>th</sup>, each school district shall prepare and distribute an annual report from the prior fiscal year, furnish a copy to the County School Superintendent, and submit the report electronically to the Superintendent of Public Instruction. This report accounts for and categorizes by Fund all revenue and expenditures in the prior fiscal year.

**RECOMMENDATION:** The Board accepts the FY1617 Annual Financial Report as presented by Tamara Winkler,  
Business Manager.

	M O T I O N	S E C O N D	A Y E	N A Y	A B S T A I N	A B S E N T
Alicia Davidson						
Maureen Joens						
Jennifer Racicot						