

Apache Elementary School

Serving the educational needs of children K-8

MINUTES OF THE APACHE SCHOOL BOARD MEETING

October 11, 2017, 6:30 pm, at Apache School

PRELIMINARY MATTERS

The Apache school board met in its regular meeting October 11, 2017, at 6:30 pm, at the Apache School.

The meeting was called to order by the president of the board, Alicia Davidson.

The Pledge of Allegiance was recited.

The roll was called. Attending were board members Alicia Davidson, Maurine Joens, and Jennifer Racicot. Also attending were Loy Guzman, Head Teacher, and Tamara Winkler, Business Manager.

Jennifer Racicot moved that the amended agenda for the October 11, 2017, board meeting be adopted. Alicia Davidson seconded the motion. The motion carried unanimously.

Alicia Davidson moved that the consent agenda be adopted. Jennifer Racicot seconded the motion. Maurine Joens asked for additional information on some of the consent agenda items. The motion carried unanimously. The consent agenda consisted of:

1. Payroll vouchers 5 and 6
2. Expense voucher 1804

BOARD MEMBER REPORTS

Jennifer Racicot addressed the need to update some of the school's instructional materials in order that that they will be more aligned with the district's educational goals.

Maurine Joens inquired as to the process used by the county Board of Supervisors in their August meeting to raise the district's school tax rate. Business Manager Tamara Winkler explained that the board of supervisors based their decision to raise the district's tax rate on the state equalization. Maurine Joens also addressed the issue of placing a link to the district's Arizona School Board Association's Policy Bridge on the district website. Head Teacher Loy Guzman said that she would add the said link to the website.

Alicia Davidson addressed the subject of administrative evaluation information that was learned by the board at the Arizona School Board Association's conference October 2 in Benson, which was attended by the board, stating that minimally, evaluation was to be done annually, but could be done as often as quarterly.

HEAD TEACHER REPORT

Loy Guzman reported on training she received at the ALICE (Alert Lockdown Inform Counter Evacuate) training meeting she had attended September 28 and discussion with officers concerning evacuation procedures and ideas for Apache school. An officer will come to the school to talk with the students concerning scenarios of someone's trying to gain entry to the school and give them training as to what they should do in those situations. Ms. Guzman will obtain ALICE certification for Apache School. She stated that the radio for contact with the county sheriff's office that is to be provided by that office still needs to be obtained. In discussing the state of the curriculum, she stated that our contracted evaluator, Melinda Escargeca, with whom she had met the previous day, had plans to go over curriculum with her, following state standards, with assessments, starting with math and then continuing for reading and writing. Alicia Davidson asked the Business Manager, Tamara Winkler, if she could print out Math, Reading, and Writing standards for each grade we have in attendance. Ms. Guzman stated, that, upon inquiring, she found that the DARE program no longer exists, because it was not effective, but that an officer would come to the school to work with the students concerning drugs. She discussed the school's open house which is to be held Monday, October 16. The food for the hot dogs and hamburger meal has been provided. Rob and Debbie Bernard will grill the hot dogs and hamburgers. Many, including Bowie school board members, and our county school superintendent, Jacqui Clay, have mentioned planning to attend. The students will make a welcome banner. Live music will be provided by Dennis Hanisch and Spencer Roberts. Those wishing to help with setting up the tables chairs should come Sunday afternoon at 2:00 pm. The students will be dismissed from school at 1:00 pm Monday.

BUSINESS MANAGER REPORT

Tamara Winkler, Business Manager, reported that attempts to contact those in charge of prison labor had not been successful. Ms. Winkler provided copies of the summary of the school district's annual financial report for the 2016-2017 year, the current revenue report, labor summary reports, the expenditure budget balance report, and the cash balance report to the board members. Alicia Davidson moved to accept the annual financial report as presented by Ms. Winkler. Jennifer Racicot seconded the motion. Motion carried unanimously.

DISCUSSION/ACTION ITEMS

1. The first reading of policy revisions listed below took place:
Amend BEDH-E(c) Public participation at board meetings (3rd paragraph) to read: Any individual will be allowed to address specific items on the agenda at the time specified on the agenda during the meeting. The board president may rearrange agenda items as needed.
 - b. Policies 584, 585, 586: Student transportation in private vehicles, business and personnel transportation services, collection of money and student wellness (EEAG, EEAG-R, EEB, EFDA, JL)
 - c. Policy 601 SB 1214) Student Accountability System: requires notifying a parent of policies regarding the use of technology and the internet while at school. IJNDB-E is an electronic information service user agreement that requires a parent or guardian to give permission for a student to use electronic information services. IJNDB-E: Electronic Information Services User Agreement form, which must be duplicated for every computer user and parents to sign.
 - d. Policies 589, 590, 591, 595, 596, 597, 598, 599, 600

2. Alicia Davidson moved to accept the Annual Financial Report for the year 2016-2017 summary page (attachment A) as presented. Jennifer Racicot seconded the motion. The motion carried unanimously.

3. It was determined at this time to let the teacher evaluator, Melinda Escarcega, guide us with our instructional and student assessment goals.

ITEMS FOR NEXT AGENDA

Report on technology needs for the school.

UPCOMING EVENTS

Open House: October 16, 2017

Next regular school board meeting: November 7, 2017, at 6:30 pm.

ADJOURNMENT

The meeting adjourned at 7:30 pm

-The meeting was recalled to order at 7:35 pm by board president, Alicia Davidson, when it was discovered that one of the discussion/action items on the agenda had not been addressed. Alicia Davidson moved to include the vision statement that Mrs. Racicot had presented (addendum B) in the district's strategy plan as well as in the student handbook that will be compiled at a future date. Maurine Joens seconded the motion. The motion carried unanimously. The meeting that had been recalled to order adjourned at 7:36 pm.

Submitted by board secretary, Maurine Joens, October 13, 2017

Posted October 14, 2017

Alicia Davidson, President Apache School Board

Attachment A: AFR report

Attachment B: Newly adopted Mission/Vision Statements for Apache Elementary School