

Apache Elementary School

Serving the educational needs of children K-8

ONE-ROOM SCHOOLHOUSE SINCE 1910

10488 N. Skeleton Canyon Rd. / PO Box 16405 Portal, AZ 85632

Phone: 520/558-2364 / FAX: 520/558-2410 E-mail: apacheelementary@gmail.com

Head Teacher: Ms. Loy Guzman
Teacher's Assistant: Mr. Frank Zepeda
Business Manager: Ms. Tamara Winkler

School Board Members:
Alicia Davidson, President
info@ddgambleguestlodge.com
Maurine Joens, Secretary
kmajji@vtc.net
Jennifer Racicot, Member
jennifer@labuenavidafarm.com

November 7, 2017- 6:30 pm Revised IVc Nov. 3, 2017

REGULAR SCHOOL BOARD MEETING

NOTICE AND AGENDA

You are requested to turn off your cell phones during this meeting. Thank you
(Agenda is subject to change 24 hours prior to a scheduled meeting.)

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Apache Elementary School District Board of Education and to the general public that the Apache School District Board of Education will hold a meeting open to the public on Nov. 7, 2017 beginning at 6:30 pm at the Apache Elementary School. Pursuant to A.R.S. §38-431.03 (A)(3) the Board may vote to move into executive session at any time to consult with the Board's attorney in person or via telephonic conference call on any matters listed on the agenda. (Executive session is not open to the public).

I. PRELIMINARY MATTERS

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- E. Adopt the agenda of Nov. 7, 2017 board meeting
- F. Minutes of Oct. 11, 2017 meeting need to have 2 attachments added and published – newly adopted Mission/Vision Statements and the AFR summary report
- G. Approve Consent Agenda
 1. Payroll Vouchers 7&8 (see **Attachment B** of background info.)
 2. Expense vouchers 1805 & 1806
 3. Verification of Deposits 115836, 116005, 116255

PUBLIC COMMENTS (as per board policy BEDH, comments shall be limited to 3 minutes)

(The president may allow individuals from the public to address the Board.) Comments shall be limited to education related issues on items that do not appear on this agenda or for which no public hearing has been held and limited to issues which are under the jurisdiction of the governing board. The Board shall not discuss or take legal action on matters raised during an open call to the public unless the matter is properly noticed for discussion and legal action on the current agenda, but may instruct the Head Teacher to schedule discussion at a later date. At the conclusion of the open call to the public, individual members of the Governing Board may respond to criticism made by those who have addressed the Board, may ask staff to review a matter or may ask that a matter be put on a future agenda. Note: Any individual desiring to address the Board shall complete a form (Request to Address Board) and give this form to the Head Teacher before the meeting begins. Personal attacks upon Board Members, staff personnel, or other persons in attendance or absent by individuals who address the Board are discouraged. Presenters are cautioned that statements or representations concerning others that convey an unjustly unfavorable impression may subject the presenter to civil action

-2-

for defamation. Policies KE, KEB, KEC, and KED are provided by the Board for disposition of legitimate complaints, including those involving individuals. "Call to the Public" is not an open discussion with the Board and Head Teacher.

II. Board Member Reports/Informational Comments

- Mrs. Racicot
- Mrs. Joens – a) Requests an update on use of prisoner labor
b) Chemical storage/usage on school grounds?
- Mrs. Davidson-
 - a) Open House commendation to everyone
 - b) I have signed up for the CERT training in Sierra Vista during 3 Saturdays in Nov. and Dec. at no cost to anyone. When speaking with the instructor, he indicated that he is willing to come to the school to provide a modified class to our students.

II. Head Teacher Report

- Status of Individualized lesson plans and incorporation of anchor standards as requested at Oct. 11, 2017 board meeting
- Technology report as requested at Oct. 11 board meeting
- Status of Emergency Response Plan-Mrs. Guzman contacting Trust for update
- October happenings
- November plans
-
-

III. Business Manager Report

Financial Report (Attachment C not yet available)

IV. DISCUSSION/ACTION ITEMS

The Board will discuss and may choose to take action on any item listed below.

a). **Second Reading** of 14 policies revised as listed herein:

1. Amend **BEDH-E (c)** Public Participation at Board Meetings to read:
3rd. Paragraph: “Any individual will be allowed to address specific items on the agenda at the time specified on the agenda during the meeting. The board president may rearrange agenda items as needed.”

2) Policies 584, 585, 586, 588: Student transportation in private vehicles, business and personnel transportation services, collection of money & student wellness
(EEAG, EEAG-R, EEB, EFDA, JL)

3) Policy 601 **SB 1214: Student Accountability System:** requires notifying a parent of policies regarding the use of technology & the internet while at school.

IJNDB-E is an Electronic Information Service user agreement that requires a parent or guardian to give permission for a student to use electronic information services.

School Districts that do not currently include IJNDB-E or an alternative document must do so.

IJNDB-E : Electronic Information Services User Agreement

This form must be duplicated for every computer user and parents to sign.

- 4) Policies 589, 590, 591, 595, 596, 597, 598, 599, 600

b) Status of copies of Anchor standards provided to Miss Guzman for lesson

planning purposes

- c) Set a date/time between now and Dec. 12 for work study for board and staff to work on Strategic Plan
- d) Request Ms. Guzman schedule **a minimum of two (2) Community Teachers to work with students between Nov. 7 and Dec. 15.**
- e) First Administrative evaluation set for Dec. 13 board meeting.
See **Attachment A** revised evaluation form we need to discuss, alter, and possibly use. Board members may have questions for Ms. Guzman regarding the status/location of information required on the evaluation form.
- e) Board self-evaluation is set for the Jan. 10, 2018 board meeting.
- f) Financial reports/vouchers

V. Information and Discussion Items (no action will be taken)

VI. Items for Next Agenda - Dec. 13, 2017

VII. Upcoming Events

- a) Next regular board meeting: Dec. 13, 2017**

VIII. ADJOURNMENT

(The District does not exclude any disabled person from participation in services, programs or activities or discriminate against any qualified person with a disability. Any disabled person who has an inquiry regarding accessibility or who needs an accommodation should notify the District Superintendent's Office in advance of the scheduled Board meeting)

Certification of posting:

*I, Alicia Davidson, certify that this notice of public meeting, prepared pursuant to A.R.S. 38-431.02, was posted on the 2nd day of November 2017 at 2:00pm and revised notice posted Nov. 3 at 4:00pm.
Alicia Davidson, Board President*