

**Apache Elementary School**  
**10488 N Skeleton Canyon Rd**  
**Douglas, AZ 85607**

**Board Meeting Minutes**  
**Of May 9, 2017**

**The Governing Board, Apache Elementary School**

The April 26, 2017 Special Board Meeting was held at Apache

**1. PRELIMINARY MATTERS**

**A. Call to order:** William Grossman called the May 9, 2017 board meeting at 5:30 pm.

**B. Pledge of Allegiance:** William Grossman led the Board Members in the Pledge of Allegiance.

**C. Roll Call:** Present were William Grossman – Board President, Michael Wood-Clerk, Palma Hudson, Tamara Winkler, Tanya Guillian, and members of the public also present.

**D. Adopt the Agenda.** William Grossman made a motion to adopt the agenda with an admendment to change Head Teacher contract to just Teacher contract. Michael Wood seconded. A vote was held: Aye 2 Nay0. Motion passed 2-0.

**E. Approval of Minutes- March 28,2017, April 11,2017, and April 27,2017.** Michael Wood pointed out that the minutes of April 14,2017 Special Board Meeting need to be approved (missing from list). William Grossman made a motion to accept all the minutes as written with the date change of April 26 to April 27 due to wrong date. Michael seconded. A vote was held: Aye2 Nay0 Motion passed.2-0.

**2. Consent Agenda.** William Grossman motioned to accept the Consent Agenda ( Ratification of Payroll Vouchers 20 & 21, Ratification of Expense Vouchers 1716 & 1717, Verification of

treasurer deposits – 112960). Michael Wood seconded. A vote was held: Aye2 Nay0. Motion passed 2-0.

### **3. DISCUSSION/ACTION ITEMS**

- A. FY2017 School District Annual Expenditure Budget- Revised #1.** Tamara Winkler explained the budget revision and informed the board the budget would increase \$5241. Michael Wood Motioned to accept the FY2017 School District Annual Expenditure Budget-Revised #1. William Grossman seconded. A vote was held: Aye 2 Nay 0 motion Passed. 2-0.
- B. First reading of policy advisories.** All policies red public by Michael Wood. Policy Advisory 568-BGD Board review of Regulation. William Grossman motioned to accept the changes that ASBA made, the removal of unnecessary wording to policy BGD. Michael Wood seconded. Vote was held: Aye2 Nay0. Motion passed 2-0. Policy Advisory 569-DIE Audits/Financial Monitoring . William Grossman motioned to approve the References Office of Management and Budget Compliance Supplement of June 2016 to policy DIE. Michael Wood seconded. A vote was held: Aye 2 Nay0. Motion passed 2-0. Policy Advisory 570-DJE Bidding/Purchasing Procedures. William Grossman motioned to table Policy Advisory 570-DJE for more review. Michael Wood seconded. A vote was held: Aye2 Nay0. Policy Advisory 571-GCCA Professional/Support Staff Sick Leave. William Grossman motioned to minimum wage and earned paid sick time on policy GCCA, as per prop 206. Michael Wood seconded. A vote was held: Aye2 Nay0. Motion passed 2-0. Policy Advisory 572-Exhibit-GCF-ED Professional Staff Hiring. William Grossman motioned to approve policy GCF-ED to include changes on I-9 requirements. Michael Wood seconded. A vote was held: Aye2 Nay0. Motion passed 2-0. Policy Advisory 573-Exhibit-GDF-EE Support Staff Hiring. William Grossman motioned to approve policy GDF-EE to include changes on I-9 requirements. Michael Wood seconded. A vote was held: Aye2 Nay0. Motion passed 2-0. Policy Advisory 574-Exhibit-GDJ- Support Staff Assignment and Transfers. William Grossman motion to accept changes made to 574 –Exhibit-GDJ. Michael Wood seconded. A vote was held: Aye2 Nay0. Motion passed 2-0. Policy Advisory 575-IHBJ-R Indian Education. William Grossman motioned to approve the added wording-the district will respond annually in writing. Michael Wood seconded. A vote was held: Aye2 Nay 0. Motion passed 2-0. Policy Advisory 576-New-IJNDBA Website Accessibility. William Grossman motioned to approve new policy IJNDBA website accessibility. Michael Wood seconded. A vote was held: Aye2 Nay0. Motion passed 2-0. Policy Advisory 577-JFABD and JFABD-EB Admission of homeless students. William Grossman motioned to approve the adding of

Every Student Succeeds Act to policy JFABD and JFABD-ED. Michael Wood seconded. A vote was held: Aye2 Nay0. Motion passed 2-0. Policy Advisory 578-JFB Open Enrollment. William Grossman motioned to approve the removal of language not supported in statute. Michael Wood seconded. A vote was held: Aye2 Nay0. Motion passed 2-0. Policy Advisory 579-JFBA Unsafe School Choice. William Grossman motioned to approve the text and legal references updates in policy JFBA. Michael Wood seconded. A vote was held: Aye2 Nay0. Motion passed 2-0. Policy Advisory 580-JLCC Communicable/Infectious Disease. William Grossman motioned to approve the new language in policy JLCC to reflect Arizona Administrative Code Title 9 Health Services Chapter 6, R9-6-355. Michael Wood seconded. A vote was held: Aye2 Nay0. Motion passed 2-0. Policy Advisory 581-JR & JR-R Student records. William Grossman motioned to approve the text and legal references update in policies JR & JR-R. Michael Wood seconded. A vote was held: Aye2 Nay0. Motion passed 2-0. Policy Advisory 582- JRR student Surveys. William Grossman motioned to approve the list of student/family characteristics in ARS 15-117 in policy JRR. Michael Wood seconded. A vote was held: Aye2 Nay0. Motion passed 2-0. Policy Advisory 583-LBD & LBD-E Relations with charter schools. William Grossman motioned to deletion of policy LBD & LBD-E. Michael Wood seconded. A vote was held: Aye2 Nay0. Motion passed 2-0. Policy Advisory 532-JLIA Supervision of Students. William Grossman motioned to approve changed wording in policy JLIA. Michael Wood seconded. A vote was held: Aye2 Nay0. Motion passed 2-0. Policy Advisory 533-JQ-R & JQ-EB Student Fees, Fines, and Charges. William Grossman motioned to approve change the wording to reflect A.R.S(s). Michael Wood seconded. A vote was held: Aye2 Nay0. Motion passed 2-0. Policy Advisory 534-JRCA-R Request for Transfer of Records. William Grossman motioned to approve the changed wording with A.R.S 15-701.01. Michael Wood seconded. A vote was held: Aye2 Nay0. Motion passed 2-0.

**C. Contracts and Notice of Employment for current Apache School Employees for FY2017-2018 school year.**

Palma Hudson Teacher (certified). After some discussion, The Board of Apache Elementary School District No. 42 will offer a Teacher contract of employment of \$48000 with current binifits. Michael Wood motioned to offer a contract to Palma Hudson from Apache Elementary School District No. 42, Teachers Employment contract of \$48000 with current Binifits. William Grossman seconded. A vote was held: Aye2 Nay0. Motion passed 2-0.

Tamara Winkler-business Manager (classified). William Grossman motioned to offer the existing contract of \$29000 to Tamara Winkler. Michael Wood seconded. A vote was held: Aye2 Nay0. Motion passed 2-0.

Tanya Guillian-Teacher Assistant. Michael Wood motioned a notice of employment to Tanya Guillian at \$13.00 p/h. No second motion failed. William Grossman thought the job should be posted. William Grossman motioned to Table the Notice of contract. No second, motion failed. After more discussion, William Grossman motioned to table the Notice of Employment to Tanya Guillian. Michael Wood seconded. A vote was held: motion passed 2-0.

The Superintendent Contract. After board discussion on job definition of contract, Michael Wood made a motion to table Create a contract for Superintendent for definition of position. William Grossman seconded. A vote was held: Aye2 Nay0. Motion passed 2-0.

Posting notice of job opening for position of Superintendent. Board and staff had a discussion about job description. William Grossman motion to table posting of opening for position of Superintendent for a more accurate job description. Michael Wood seconded. A vote was held: Aye2 Nay0. Motion passed 2-0

Create a survey to the district taxpayers. The Board and staff had discussion on questions to be asked. Michael Wood motion to table create a survey to the Tax Payers for a final draft. William Grossman seconded. A vote was held: Aye2 Nay0. Motion pasted 2-0.

### **3. Reports/Discussion Items.**

Palma Hudson (Head Teacher) reported the bus being fixed 1<sup>st</sup> of April. Reported that the class took a field trip to Douglas Library and attended a Baseball game at Cochise College. Reported that she was waiting for a report back from Ray Velencia (adjuster) to fix or replace Teacherage. Reported Two students enrolled.

Tamara Winkler reported the budget of Maintenance and Operation fund in Expenditure Budget and Balance Report, range to date \$13,546.46 and year to date \$141,858.50 out of a budget of \$222,546.00.

Revenue report with a grand total of \$9,538.20 range to date and \$176,512.25 year to date.

Cash Balances with a total of \$162,787.13.

#### **4.Discussion items.**

ASBA website now available on policy bridge. Apache hopes to link to their website. Board and staff talked about how often the bus should be checked and ran. Board talked about gas tank possible removal or possibly storage due to insurance cost. Tank was reported to have been fueled up at the beginning of the year. No gas from the previous year. Fuel Stabilizer was added. Palma Hudson stated she would check with the Trust.

#### Public comments

Frank Krentz suggested narrowing down the survey to get a quicker response, possibly with help of a committee. Stated that he added the fuel stabilizer to the fuel tank while on board. Suggested the Board Members help with the small things at the school like starting the bus.

Andriana Vascro Talked about how much her child has learned and that she liked the Teachers as the are.

A special Board Meeting will be held Thursday the 18 at 3:00pm at Apache Elementary School.

Next regular board meeting June 13,2017 at 5:30pm.

William Grossman motion to adjourn meeting. Michael Wood seconded. A vote was held: Aye2 Nay0. Motion passed 2-0.

**Meeting adjourned at 7:34pm May 9, 2017.**

Next meeting May 9,2017 5:30pm.