

Apache Elementary School
10488 N Skeleton Canyon Rd
Douglas, AZ 85607

**Regular Meeting Minutes
Of October 11, 2016
The Governing Board, Apache Elementary School**

The October 11, 2016 Regular Board Meeting was held at Apache Elementary School at 5:30 pm. Representing the school district was Head Teacher-Palma Hudson and Business Manager-Tamara Winkler.

I. PRELIMINARY MATTERS

- A. Call to order:** Bill Kimble called the October 11, 2016 Regular Board Meeting to order at 5:30 pm.
- B. Pledge of Allegiance:** Bill Kimble led the Board Members in the Pledge of Allegiance.
- C. Roll call:** Present were Bill Kimble-Board President, Frank Krentz-Member and Michael Wood, Member
- D. Agenda Adoption:** Mr. Krentz made a motion to approve the agenda as presented. This motion was seconded by Mr. Wood, a vote was held and the motion passed.
- E. Approval of Minutes:** Mr. Krentz made a motion to approve the minutes from the September 6, 2016 meeting. Mr. Wood seconded, a vote was held and the motion passed.
- F. Public Comments:** (comments shall be limited to 3 minutes)

The President may allow individuals from the public to address the Board. Comments shall be limited to education-related issues on items that do not appear on this agenda or for which no public hearing has been held and limited to issues which are under the jurisdiction of the Governing Board. The Board shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action on the current agenda, but may instruct the Superintendent to schedule discussion at a later date. At the conclusion of the open call to the public, individual members of the Governing Board may respond to criticism made by those who have addressed the Board, may ask staff to review a matter or may ask that a matter be put on a future agenda.

II. CONSENT AGENDA

- A. Payroll Voucher:** Payroll Vouchers 5 and 6 were ratified and signed by the Board.
- B. Expense Voucher:** Expense Vouchers 1704 & 1705 were ratified and signed by the Board.
- C. Verification of Treasurers Deposit:** Treasurer's Deposits 24860, 25112 and 24960 were verified and initialed by the Board.
- D. New Vendor – Brad Skowron**

II. ACTION ITEMS

- A. FY1516 Annual Financial Report –** Mr. Krentz made a motion to accept the FY1516 Annual Financial Report as presented by Mrs. Winkler. Mr. Wood seconded the motion, a vote was held and the motion passed.

B. **Letter of Recommitment – Michael Wood** – Mr. Kimble moved to accept Mr. Wood’s Letter of Recommitment to the Apache Elementary School Board. Mr. Krentz seconded the motion, a vote was held and the motion passed.

III. REPORTS/DISCUSSION ITEMS

A. Reports:

- **Head Teacher Report:** Mrs. Hudson reported on a past field trip to Animas Public School for picture day. The class stopped at the Rodeo Fire Department for a tour and bought lunch at the Rodeo Grocery and then went to Portal for a picnic. On October 17 they will take a field trip to Arevalos Farms Pumpkin Patch. She discussed getting a gasoline additive to keep the fuel from going bad. Mr. Krentz volunteered to put it in the tank. Mrs. Hudson discussed the correspondence problems with Mr. Wood's e-mail. She informed the Board that packets were available for pick-up the week before. She Reminded them they could call the school, e-mail her, come by the school or go the District website for the agenda and minutes.
- **Enrollment Report:** Apache Elementary School currently has 3 students enrolled.
- **Business Office Report** – Mrs. Winkler reported on September expenditures by Fund and revenues received in September. She reported that District budget balances are where they should be for this time of year and there are currently no shortfalls in budget but there is a negative cash balance in the Maintenance and Operations fund as is normal for this time of year. At the beginning of the fiscal year in June there are several large, one time expenditures which result in a negative cash balance for that fund, but normally this situation is rectified as soon as property taxes are posted to the District.

Next regular board meeting.....November 9, 2016 at 5:30pm

Adjournment:

Mr. Krentz made a motion to adjourn the meeting at 6:02 pm, Mr. Wood seconded, a vote was held and the motion passed.

Board Member  Date 11-9-16

Member  Date 11-9-16

Member  Date 11/9/16