

# Apache Elementary School

Serving the educational needs of children K-8

July 27, 2017, 2:00 at RCA  
DRAFT OF SPECIAL BOARD MEETING

## MINUTES

### I. PRELIMINARY MATTERS and one Action Item

- A. Call to Order at 2:00pm at the Rodeo Community Center
- B. Pledge of Allegiance
- C. New Board Member, Alicia Davidson was sworn in.**
- D. Roll Call, *all present*
- E. Agenda was adopted

### II. PUBLIC COMMENTS (call to the public)

Person:

*Maurine Jones*

Comments:

*Mrs. Joens suggested that all Apache school locks and combinations be changed and that keys be given to the teacher, janitor, and to all school board members. (See letter attached to the final approved minutes.)*

*IIa. President's Report: President Grossman expressed his gratitude to everyone in the community who worked so diligently to get Apache School up and running with eight new students and all the excitement that goes with it.*

*Miss Loy Guzman was presented with a small plant in appreciation for all the work she had done (even before being hired) and especially for recruiting eight (8) students into our school.*

### III. DISCUSSION/ACTION ITEMS

The Board will discuss and may choose to take action on any item listed below

- A. Accepted Letter of Resignation –Board Member—Mike Woods **Moved\_by Mrs. Davidson, Seconded\_by Mr. Grosman with a unanimous vote of Yea.**
- B. Approved Job descriptions of Head Teacher, Business Manager, and Teacher's Aide **Moved by Mrs. Davidson, 2<sup>nd</sup> by Mr. Grosman with a unanimous vote of Yea.**
- C. Approved salary schedules for employees **Moved by Mrs. Davidson, 2<sup>nd</sup> by Mr. Grosman with a unanimous vote of Yea.**
- D. Offered Head Teacher two separate contracts with Head Teacher duties and responsibilities& Administrative duties and responsibilities) to Loy Guzman. **Moved by Mr. Grossman 2<sup>nd</sup>by Mrs. Davidson with a unanimous vote of Yea.**
- E. Offered Teacher's Aide Notice of Employment to Mr. Jose Frank Zepeda. **Moved by Mrs. Davidson 2<sup>nd</sup>.by Mr. Grossman with a unanimous vote of Yea.**
- F. Offer Bus Driver Notice of Employment **was tabled to the Aug. 8, 2017 board meeting. Moved by Mr. Grossman 2<sup>nd</sup>\_ by Mrs. Davidson with a unanimous vote of Yea .**
- G. Approved a four day school system **Moved by Mrs. Davidson 2<sup>nd</sup>\_by Mr. Grossman with a unanimous vote of Yea.**

- H. Approved Apache Elementary 2017-2018 calendar **Moved by Mr. Grossman 2<sup>nd</sup> by -Mrs. Davidson with a unanimous vote of Yea.**
- I. Parents of enrolled students were informed that they will be contacted with student Registration Packet which will include Bus pick up and drop off times and places during the first week of August, 2017.
- J. Mr. Grossman has contacted Short's Gas Company about pumping old gas out and refilling tank with fresh gas. Mr. Larry Rivers will pump out the old gas with
- K. Mrs. Davidson has contacted Fernando Guzman (Transportation Director in San Simon) about bus inspection **and he replied that around Aug. 1, either the Apache school staff may take the bus to San Simon or Mr. Guzman's staff will travel to Apache to inspect the bus.**
- L. Discuss forest fees; if deemed appropriate following discussion, submit letter to Co. Supt. requesting forest fees corresponding to Apache Elementary School for 2017-2018 be included in the budget. **At this time, Mr. and Mrs. Pope were asked for and offered their input as they are very familiar with the different types of fees under this category. Mrs. Davidson will submit a letter to the County Superintendent requesting that 1. FEES IN LIEU OF TAXES FROM ALL FEDERAL LANDS IN THE APACHE SCHOOL DISTRICT be allotted to Apache School's budget for 2017-2018 school year. 2. FOREST FEES UNDER THE DEPT. OF AGRUCULTURE COLLECTED FROM THE SALE OF TIMBER PRODUCTS AND FROM GRAZING FEES OF WHICH 25% IS ALLOTTED TO THE COUNTY FOR ROADS AND SCHOOLS be allotted to Apache School's budget for 2017-2018. Moved by Mr. Grossman, seconded by Mrs. Davidson with -a unanimous vote of **Yea.****
- M. Discussed strategic plan committee formation; Co. Supt. will provide advisor to assist committee with its development. **The building of a Strategic Plan was briefly explained by Mrs. Davidson.** Sign up form for people interested in serving on this committee is on the table.
- N. Approval of Second Reading-Policy Advisory 570-DJE Bidding/Purchasing Procedure. **Moved by Mr. Grossman 2<sup>nd</sup> by Mrs. Davidson with a unanimous vote of Yea.**
- O. Open House to celebrate our new school. **The new teacher, Miss Loy Guzman will be planning this with her students and asking the community for their assistance as well. Mrs. Jacqui Clay, County Supt. plans to attend and is donating school supplies to our students. We will be inviting legislators, etc. who have been supporting Apache School through the changes.**
- P. Discussed/adopted change of time for regular school board meetings to 4:00pm **Moved by Mrs. Davidson 2<sup>nd</sup> by Mr. Grossman with a unanimous vote of Yea.**
- Q. Items for next School Board Meeting Agenda:
- **Add President's Report and Board Members' Report**
  - **Hire Evaluator for the Head Teacher**
  - **Remove from table offer Bus Driver Terms of Employment**
  - **List Vendor(s) needed for the school**
    - **Dennis Hanisch for custodial, routine maintenance work, and yard maintenance (mowing)**

**IV. UPCOMING EVENTS**

- First Day of School.....August 14, 2017 at 8:00am
- Next regular Board meeting..... August 8, 2017 at 4:00 pm

**V. ADJOURNMENT at 2:26pm Moved by Mr. Grossman 2<sup>nd</sup> by Mrs. Davidson with a unanimous vote of YEA.**

Respectfully Submitted,

*Alicia Davidson*

Date: July 28, 2017

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Alicia Davidson, Apache School Board Member

Posted on Apache website

Date: \_\_July 28, 2017\_\_\_\_\_

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