

Draft

Apache Elementary School
10488 N Skeleton Canyon Rd
Douglas, AZ 85607

Regular Meeting Minutes Of January 10, 2017 The Governing Board, Apache Elementary School

The **January 10, 2017 Regular Board Meeting** was held at Apache Elementary School at 5:30 pm. Representing the school district was Head Teacher-Palma Hudson and Business Manager-Tamara Winkler.

I. PRELIMINARY MATTERS

- A. **Call to order:** Bill Kimble called the January 10, 2017 Regular Board Meeting to order at 5:30 pm.
- B. **Pledge of Allegiance:** Bill Kimble led the Board Members in the Pledge of Allegiance.
- C. **Roll call:** Present were Bill Kimble-Board President, Frank Krentz-Member and Michael Wood, Member, William Grossman-Board Member Elect.
- D. **Agenda Adoption:** Mr. Krentz made a motion to approve the agenda as presented. This motion was seconded by Mr. Wood, a vote was held and the motion passed.
- E. **Approval of Minutes:** Mr. Krentz made a motion to approve the minutes from the December 13, 2016 meeting. Mr. Wood asked for clarification on Discussion Item B –Posting of Agenda and Minutes in Additional Locations. It was explained to him that the District will send out a letter to each of our District taxpayers notifying them that the minutes and agendas can be viewed on our website or outside the gate at the school. With that clarification, Mr. Wood seconded the motion, a vote was held and the motion passed.
- F. **Public Comments:** (comments shall be limited to 3 minutes)

The President may allow individuals from the public to address the Board. Comments shall be limited to education-related issues on items that do not appear on this agenda or for which no public hearing has been held and limited to issues which are under the jurisdiction of the Governing Board. The Board shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action on the current agenda, but may instruct the Superintendent to schedule discussion at a later date. At the conclusion of the open call to the public, individual members of the Governing Board may respond to criticism made by those who have addressed the Board, may ask staff to review a matter or may ask that a matter be put on a future agenda.

- Mr. William C. Miller III addressed the Board as a former Board member and parent of a past student, to remind them of their fiscal duties to the District taxpayers and their duties to the students, to ensure that they receive a proper education at Apache Elementary. He expressed concerns about poor Board member meeting attendance in the past and negative comments being made in the community about the school.

II. ACTION ITEMS

- A. **Swearing in New Board Member-** Board Elect, Mr. Grossman read the Oath of Office, signed the Certificate of Appointment and was sworn in as a Board Member of Apache Elementary District.
- B. **Election of Board Officers** – Mr. Wood nominated Mr. Grossman to be Board President, Mr. Kimble seconded the nomination, a vote was held and Mr. Grossman was voted in as President.

Mr. Kimble nominated Mr. Wood as Clerk, Mr. Grossman seconded the nomination, a vote was held and Mr. Wood was voted in as Clerk.

- C. **Organizational Meeting** – The Board referenced the “January Organizational Meeting Checklist” document and discussed Board meeting time and place, which will remain the same. Mr. Kimble made a motion to allow Board members to attend the meeting via telephonic conference, Mr. Wood seconded the motion, a vote was held and the motion passed.

II. CONSENT AGENDA

- A. **Payroll Voucher:** Payroll Vouchers 11, 12 & 13 were ratified and signed by the Board.
- B. **Expense Voucher:** Expense Voucher 1710 was ratified and signed by the Board.
- C. **Verification of Treasurers Deposit:** Treasurer’s Deposits 110384 & 110538 were verified and initialed by the Board.

III. REPORTS/DISCUSSION ITEMS

A. Reports:

- **Head Teacher Report:** Mrs. Hudson reported that she will attend the TRUST Risk Management Summit on Feb. 9th and 10th, and that she and Mrs. Guillian will attend the SMILE conference on Jan. 27th. Since we do not currently have a sub who is certified to work at the school without a certified staff member present, the District calendar will need to be adjusted and there will be no school on Jan. 27th. That day will be made up at the end of the year.
- **Enrollment Report:** 2 students
- **Business Office Report** – Mrs. Winkler reported on District budget and cash balances in December. In the Maintenance & Operations Fund December expenditures were \$13857.37 and revenue received was \$8433.84. The M&O cash balance was \$30130.77. The remaining budget balance in this fund is \$127952.67. There are currently no shortfalls in budget or cash.

B. Requests for Future Agenda Items:

- Revision of the Apache Elementary Pay Scale

Next regular board meeting.....February 14, 2017 at 5:30pm

Adjournment:

Mr. Kimble made a motion to adjourn the meeting at 6:18 pm, Mr. Wood seconded, a vote was held and the motion passed.

Board Member _____ Date _____

Member _____ Date _____

Member _____ Date _____