

Draft

Apache Elementary School
10488 N Skeleton Canyon Rd
Douglas, AZ 85607

Regular Meeting Minutes Of February 14, 2017 The Governing Board, Apache Elementary School

The **February 14, 2017 Regular Board Meeting** was held at Apache Elementary School at 5:35 pm. Representing the school district was Head Teacher-Palma Hudson, Business Manager-Tamara Winkler, and Teacher Assistant - Tanya Guillian.

I. PRELIMINARY MATTERS

- A. Call to order:** William Grossman called the February 14, 2017 Regular Board Meeting to order at 5:30 pm.
- B. Pledge of Allegiance:** William Grossman led the Board Members in the Pledge of Allegiance.
- C. Roll call:** Present were William Grossman-Board President, Bill Kimble-Member and Michael Wood-Clerk (late arrival 5:45)
- D. Agenda Adoption:** Bill Kimble made a motion to approve the agenda as presented. This motion was seconded by Billy Grossman, a vote was held and the motion passed.
- E. Approval of Minutes:** Billy Grossman read aloud the January minutes -Michael Wood motioned to approve and Bill Kimble seconded-motion passed
- F. Report of Board President:** Billy Grossman stated he is honored to serve on Apache School Board, and plans on serving with integrity and honesty.

II. CONSENT AGENDA

- A. Payroll Voucher:** Payroll Vouchers 14 & 15 were ratified and signed by the Board.
- B. Expense Voucher:** Expense Voucher 1711 &1712 was ratified and signed by the Board.
- C. Verification of Treasurers Deposit:** Treasurer's Deposits 110818 & 111142 were verified and initialed by the Board.

III. POWERPOINT PRESENTATION

Ms. Candyce Pardee, attorney for the district, presented a PowerPoint showing the public and Board how to access ASBA policies online and provide board with ways to handle policies.

IV. DISCUSSION/ACTION ITEMS

A. FY1718 Statement of Assurance--Michael Wood motion to accept, Bill Kimble seconded-passed

B. Policy JR-EA-Student records- District office (location) Head teacher (custodian)-Approve as written
Michael Wood motion Bill Kimble Seconded-first reading passed

C. Policy JEB-Entrance Age Requirements-Remove preschool section-Approve as written- Michael Wood motion Bill Kimble Seconded-first reading passed

D. Policy GCD-Professional Staff Vacations and Holidays-Remove vacation section-Approve as written- Michael Wood motion Bill Kimble Seconded-first reading passed

E. Policy GCQF-Discipline, Suspension and Dismissal of Professional Staff Members-Leave both options A & B for case by case option-Bill Kimble motion Michael Wood seconded-first reading passed

F. Policy JK-ED Student Discipline-Delete until completed-Bill Kimble motion Michael Wood seconded-first reading passed

G. Policy GCO- Evaluation of Professional Staff Members- Incorporate attachment 1 &2 as written- Michael Wood motion Bill Kimble Seconded-first reading passed

H. Policy JKE- Expulsion of Students-Leave both options A & B for case by case option-Michael Wood motion Bill Kimble Seconded-first reading passed

I. Teacher Evaluation Form- Michael Wood motion Bill Kimble Seconded-motion passed

V. Reports/Discussion Items

- **Head Teacher Report:** Mrs. Hudson reported-

The Trust is checking on the status of the insurance claim on the teacherage due to a water leak. The contractor is either going to fix the damage or replace the trailer.

The bus will not start, have contacted Schultis Automotive to come look at bus to see if it is the battery or mice damage.

The Trust mentioned the fuel tank. They suggested we get a leak detection test done. Also if we are not running a bus next year to drain tank, and see what steps are to get it off our insurance to save money.

SMILE Conference- Palma and Tanya both attended- very beneficial

Trust Summit in Phoenix- Setting up an insurance pool to help rural schools

March 2nd field trip to Dairy in Kansas Settlement and then to Willcox Sale Barn

- **Enrollment Report:** 2 students
- **Business Office Report** – Mrs. Winkler reported on District budget and cash balances in January. In the Maintenance & Operations Fund January expenditures were \$13,474.11 and revenue received was \$13,445.43. The M&O cash balance was \$31,545.98. The remaining budget balance in this fund is

\$114,478.56. The total revenue across all funds is \$18,110.50. There are currently no shortfalls in budget or cash.

- **Meeting Agenda posting-** Billy posted agenda at Rodeo Post Office and Rodeo Café along with agenda being posted on school website, and outside gate at school.
- **Minutes-**Billy asked Michael to start taking minutes at board meetings. Michael agreed to taking minutes.
- **Call to Public-**Discussion on how long public can speak. Group issues can choose one person to speak for the group. Mr. Grossman wants people to be able to speak as long as they want because he feels it is important for the people to be heard. Mr. Grossman can set the time however he must set the same time for everyone to be fair. At this point call to the public is still set at 3 minutes.
- **Number of Employees-** Mr. Grossman asked the board at what point does Apache need a second person on staff to be in classroom. The other board members suggested that for safety and liability reasons it is a good idea to keep two employees in the classroom.
- **Apache Pay Scale-** Mr. Grossman asked Tamara to get pay scales from Douglas, Elfrida, and San Simon to compare Apache pay scale
- **Public concerns-** Mr. Grossman had questions on Head Teacher being Superintendent, and Principal- His question was answered during Ms. Pardee's PowerPoint presentation
- **Requests for Future Agenda Items: First reading for 41 policy advisories-** Decided to do Special Board Meeting on Friday, February 24, 2017 @1:00pm. **Discussion-Job Descriptions for employees**

VI. Public Comment

- **Alicia Davidson-** Sited statute 15-341 to provide adequate supervision. She also stated experience in educational field. Provided board with some of the standards that teachers are responsible for teaching students.
- **Anahis Escamilla & Adrianna Mendoza-** Both parents of students that are currently enrolled in Apache. Stated that both their children are doing well at Apache. They both would prefer if both staff members in the classroom stay. Both parents are appreciative of the teachers and the work they do.
- **Susie Krentz-** Past student of Apache and her children also attended Apache. She feels it is vital to have two adults at the school for the safety of the students. She stated it would also protect the district.
- **Don Kimble-** Is concerned about the future of Apache School. He stated Apache has gone from 1-28 students depending on the year. He thinks that two people should be here as a safety concern. Also noted that there are several young children in the district that are not quite school age. He feels that Mrs. Hudson is one of the best teachers, and it would be difficult to find another good teacher.
- **Guy Hudson-**Discussion of pay scale. The districts that Mr. Grossman wants to compare Apache School pay scale to, do not compare to Apache. Double Adobe has the closest comparison because they also have a head teacher. That head teacher has been a head teacher/principle for two years and makes approx. \$61,000 salary. He also stated that Apache in an A rated school.

Next regular board meeting.....March 7, 2017 at 5:30pm

Adjournment: Michael Wood motion, Bill Kimble seconded. **Meeting adjourned at 7:34pm**

Board Member _____ Date _____

Member _____ Date _____

Member _____ Date _____