

Draft

Apache Elementary School
10488 N Skeleton Canyon Rd
Douglas, AZ 85607

Regular Meeting Minutes Of December 13, 2016 The Governing Board, Apache Elementary School

The **December 13, 2016 Regular Board Meeting** was held at Apache Elementary School at 5:30 pm. Representing the school district was Head Teacher-Palma Hudson and Business Manager-Tamara Winkler.

I. PRELIMINARY MATTERS

- A. Call to order:** Bill Kimble called the December 13, 2016 Regular Board Meeting to order at 5:35 pm.
- B. Pledge of Allegiance:** Bill Kimble led the Board Members in the Pledge of Allegiance.
- C. Roll call:** Present - Bill Kimble-Board President, Frank Krentz-Member. Absent- Michael Wood, Member
- D. Agenda Adoption:** Mr. Krentz made a motion to approve the agenda as presented. This motion was seconded by Mr. Kimble, a vote was held and the motion passed.
- E. Approval of Minutes:** Mr. Krentz made a motion to approve the minutes from the November 9, 2016 meeting. Mr. Kimble seconded, a vote was held and the motion passed.
- F. Public Comments:** (comments shall be limited to 3 minutes)

The President may allow individuals from the public to address the Board. Comments shall be limited to education-related issues on items that do not appear on this agenda or for which no public hearing has been held and limited to issues which are under the jurisdiction of the Governing Board. The Board shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action on the current agenda, but may instruct the Superintendent to schedule discussion at a later date. At the conclusion of the open call to the public, individual members of the Governing Board may respond to criticism made by those who have addressed the Board, may ask staff to review a matter or may ask that a matter be put on a future agenda.

- N/A

II. CONSENT AGENDA

- A. Payroll Voucher:** Payroll Vouchers 9 & 10 were ratified and signed by the Board.
- B. Expense Voucher:** Expense Vouchers 1708 & 1709 were ratified and signed by the Board.
- C. Verification of Treasurers Deposit:** Treasurer's Deposit 109803, 109605 & 110043 was verified and initialed by the Board.

III. ACTION ITEMS –

- A. 2017 Letter of Declaration-** Mr. Krentz made motion to approve letter as presented. This motion was seconded by Mr. Kimble. Mr. Kimble will get letter notarized.
- B. FY1617 301 Plan-** Mr. Krentz asked for further explanation on 301 Plan. Mr. Krentz made motion to approve letter as presented. This motion was seconded by Mr. Kimble.

IV. REPORTS/DISCUSSION ITEMS

A. Reports:

- **Head Teacher Report:**

Palma will be attending Trust Risk Management meeting on February 10, 2017

Turkey Stew- 16 in attendance successful

VTC sent check for \$1250.00

Christmas program Tuesday, December 20, 2016 at 6:30

- **Enrollment Report:** 2 students

- **Business Office Report:** Tamara absent so board was given print out of report

B. Posting of agenda and minutes in additional locations: We will send out flyer notifying tax payers that the minutes and agenda can be viewed on our website, or outside gate at school

C. Request for future agenda items:

- Policy update- Need to change wording and void some policies that do not apply to Apache Elementary School- **Will set time and date for work study at January 10, 2017 meeting**

Next regular board meeting.....January 10, 2017 at 5:30pm

V. Adjournment:

Mr. Krent made a motion to adjourn the meeting at 5:51 pm, Mr. Kimble seconded, a vote was held and the motion passed.

Board Member _____ Date _____

Member _____ Date _____

Member _____ Date _____

