

# Apache Elementary School

Serving the educational needs of children K-8

**ONE-ROOM SCHOOLHOUSE SINCE 1910**

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Head Teacher: Miss Loy Guzman  
Teacher's Assistant: Mr. Frank Zepeda  
Business Manager: Ms. Tamara Winkler

School Board Members:  
Alicia Davidson, President  
[info@ddgambleguestlodge.com](mailto:info@ddgambleguestlodge.com)

Maurine Joens, Secretary  
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Jennifer Racicot, Member  
[jennifer@labuenavidafarm.com](mailto:jennifer@labuenavidafarm.com)

## April 11, 2018 – 5:00pm

### Regular School Board Meeting Notice and Agenda

You are requested to turn off your cell phones during this meeting. Thank you. (Agenda is subject to change 24 hours prior to a scheduled meeting.) Pursuant to A.R.S. 38.431.02, notice is hereby given to the members of the Apache Elementary School District community that the Apache School District Board of Education will hold a meeting open to the public on the second Wednesday of each month beginning at 5:00 pm at the Apache Elementary School. To accommodate board members and staff, date and time of regular board meetings may be changed and will be announced in the posting of that meeting's agenda in advance. Pursuant to A.R.S. 38-431.03, the board may vote to move into executive session at any time to consult with the board attorney in person or via telephonic conference call on any matters listed on the agenda. (Executive session is not open to the public.)

- I. **Preliminary Matters**
  - A. Call to Order
  - B. Pledge of Allegiance
  - C. Roll Call
  - D. Adopt the Agenda of April 11, 2018 board meeting
  - E. Approve minutes of March 21, 2018 regular board meeting
  - F. Approve minutes of March 21, 2018 Executive session meeting
  - G. Approve Consent Agenda
    1. Payroll vouchers

2. Expense vouchers
3. Verification of deposits

**PUBLIC COMMENTS** (as per board policy BEDH, comments shall be limited to 3 minutes) (The president may allow individuals from the public to address the Board.) Comments shall be limited to education related issues on items that do not appear on this agenda or for which no public hearing has been held and limited to issues which are under the jurisdiction of the governing board. The Board shall not discuss or take legal action on matters raised during an open call to the public unless the matter is properly noticed for discussion and legal action on the current agenda, but may instruct the Head Teacher to schedule discussion at a later date. At the conclusion of the open call to the public, individual members of the Governing Board may respond to criticism made by those who have addressed the Board, may ask staff to review a matter or may ask that a matter be put on a future agenda. Note: Any individual desiring to address the Board shall complete a form (Request to Address Board) and give this form to the Head Teacher before the meeting begins. Any individual will be allowed to address specific items on the agenda during the meeting. The board president may rearrange agenda items as needed. Personal attacks upon Board Members, staff personnel, or other persons in attendance or absent by individuals who address the Board are discouraged. Presenters are cautioned that statements or representations concerning others that convey an unjustly unfavorable impression may subject the presenter to civil action for defamation. Policies KE, KEB, KEC, and KED are provided by the Board for disposition of legitimate complaints, including those involving individuals. "Call to the Public" is not an open discussion with the Board and Head Teacher.

**II. Head Teacher Report**

**III. Business Manager Report**

**IV. Board Members' Report(s)**

- Posting of minutes
- Other

**V. Discussion / Action Items**

The Board members will discuss and may choose to take action on any item listed below:

**A.** Second reading of policies revised by ASBA as listed herein: #602-#604, #606-#615

**B.** Revise policy GCCH - #605 GCCH ©

PROFESSIONAL / SUPPORT STAFF BEREAVEMENT LEAVE An employee may be granted, upon request to the Head Teacher, up to five (5) days of leave per year, with pay, to be used in the event of death in the employee's family as defined in Policy GCCA. Extensions of bereavement leave may be granted upon personal request to the Head Teacher. If approved, all such extensions of bereavement leave shall be deducted from the employee's accrued sick leave. In the absence of any accumulated sick leave, and upon request, the Head Teacher may approve an unpaid leave of absence for each day of extended bereavement leave used.

TO:

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- C. Remove vendor: Debbie's Cleaning Service from approved vendor list.
  - D. Approve vendors: Francisco Somoza and Scott Haggee for use in emergency repairs to school and/or teacherage.
  - E. Teacherage Wi-fi connection
  - F. ARS 15-977: 301 monies for Teacher Performance Plan – to be planned by Head Teacher, approved by board, and submitted to state (?). (See sample plan from Elfrida elementary School)
  - G. Issue contracts to Head Teacher and Business Manager
  - H. End of school year picnic – May 24 plans
  - I. Plans/Projects for summer – staff, board members, volunteers
    - 1. Student handbook
    - 2. Inventory
    - 3. Painting
    - 4. Student recruitment
- VI.** Items for next agenda – May 9, 2018
- A. School Calendar for 2018-2019
  - B.
  - C.
  - D.

**VII.** Adjournment

*(The District does not exclude any disabled person from participation in services, programs, or activities or discriminate against any qualified person with disability. Any disabled person who has an inquiry regarding accessibility or who needs an accommodation should notify the Head Teacher's office in advance of the scheduled Board meeting.)*

*Certification of posting:*

*I, Alicia Davidson, certify that this notice of public meeting, prepared pursuant to A.R.S. 38-431.02, was posted on the 6<sup>th</sup>. Day of April 2018.*

Alicia Davidson, Board President